

MACON COUNTY BOARD OF ELECTIONS  
Canvass Board Meeting, 9 November 2021, 11 AM

Participants: Melanie Thibault, Gary Tallent, Kathy Tinsley, Gary Dills, John Vanhook. Jeff Gillette and Lynne Garrison were unable to attend.

Call to Order: Chair Tinsley called the meeting to order at 11 AM.

1. Review of minutes: Mr. Dills made a motion to accept the 2 November 2021 minutes as written. Mr. Vanhook seconded the motion, and the Board unanimously approved the motion. Attachment 1.
2. Supplemental Absentee Ballots: We received two supplemental absentee ballots. The Board reviewed each ballot envelope. Mr Vanhook made a motion to accept both ballots. Mr Dills seconded the motion, and the Board unanimously approved the motion. Mrs. Tinsley and Mr. Vanhook entered the ballots into the machine which had a starting reading of zero. After entering the ballots, the machine count was two. The Director printed the tape, and the data entered on a tally sheet by Mr Dills and Mrs. Tinsley.
3. Provisional Ballots: We received four provisional ballots. The Board review all four ballot envelopes. Mr Vanhook made a motion to accept 3 of the 4 ballots noting that one ballot was submitted by a resident of Jackson County not Macon County. That ballot is not valid. Mr Dills seconded the motion, and the Board unanimously approved the motion. Mrs. Tinsley and Mr. Vanhook entered the three ballots into the machine which had a starting reading of zero. After entering the ballots, the machine count was three. The Director printed the tape, and the data entered on a tally sheet by Mr Dills and Mrs. Tinsley.
4. Canvass: With all precincts reporting and outstanding ballots entered, Mr Vanhook made a motion to certify the election. Mr Dills seconded the motion, and the Board unanimously approved the motion thus certifying the municipal election for Highlands and Franklin.
5. Upload: Mr Dills and Mrs. Tinsley oversaw the data entry into the main computer (non-internet) and the conversion to ACSI file. The Board members reviewed the converted data to ensure it was unchanged. The data was correct. The Director uploaded the ASCII file to the NC State Board of Elections computer system. The Board members confirmed that the

uploaded data was unchanged from the original vote count. All were accurate.

6. Invoice: The Director provided nine invoices for the Board members and for contract services. The Board reviewed the invoices and the Chair signed. Attachment 2.
7. Budget: The Board reviewed the current budget report. Election finances are on track for the year. Attachment 3
8. Adjourn: With no further business, Mr. Vanhook made a motion to adjourn. Mr. Dills seconded the motion and the Board approved unanimously. The Board will reconvene at 3 PM on 9 December 2021. The Board adjourned at 12:25 PM.

#### Attachments

1. Minutes from 2 November 2021
2. Invoices
3. Budget report